Minutes confirmed by Senate on 18 October 2018

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Attendance
Present: Mr P N Varghese AO (Chancellor), Ms T Dwyer (Deputy Chancellor), Professor P Høj (Vice-Chancellor and President), Professor P Adams, Ms J Alore, Associate Professor D Cavaye, Ms A Cross AM, Adjunct Associate Professor D Dornan AO, Professor G Hainge, Ms K Hirschfeld, Dr Z Hodge AM, Ms R Hurst, Mr T Mackay, Dr S Pitkin, Associate Professor T Roberts, Mr Z Thomas, and Ms C Wake.

Apologies: Mr T Crommelin, Mr P Hennessy AO, Mr J Merrick, Mr G Murdoch, and Ms M Tredenick.

In attendance: Provost, Professor A Byrne; Chief Operating Officer, Mr G Pringle; Deputy Vice-Chancellor (Academic), Professor J Wright; Deputy Vice-Chancellor (Research), Professor B Harch; Deputy Vice-Chancellor (External Engagement) - Acting, Mr R Li; Pro-Vice-Chancellor (Advancement), Ms J Karlson;
Chief Financial Officer, Mr A Betts; General Counsel, Ms C Seeto; Chief Marketing and Communications Officer, Ms K Robinson; and Executive Officer to the Vice-Chancellor, Ms J Connah.

Observer: Mr J Lwin (UQ Union President)

Secretary: Dr J Montgomery.

1. **Welcome and apologies**
   The Chancellor welcomed Members and noted apologies from Mr Tim Crommelin, Mr Phil Hennessy, Mr Jamie Merrick, Mr Grant Murdoch, and Ms Michelle Tredenick.

2. **Approval of items en bloc**
   Item 18 on the agenda (Florence Davey Pianoforte Scholarship) was withdrawn and was not discussed at the meeting. Pending further review by Management it may come back to the Senate at a later stage.

   Having provided Members with an opportunity to star any additional agenda items, it was **resolved** that Senate approve or note **en bloc** all items which were not starred.

3. **Declaration of interests**
   Members’ interests as at September 2018 were circulated with the agenda.

   The following changes were **noted** –

   **Mr Peter N Varghese AO**
   The following entries have been removed:
   - India Economic Strategy Project Leader
   - National Security College Futures Council
   - Queensland Health Export and Investment Advisory Council Chair

   The following entry has been added:
   - National Public Sector Advisory Board, Partners in Performance (effective 27 August 2018)

   **Ms Julieanne Alroe**
   Current list replaced with the following list:
   - Infrastructure Australia, Chair
   - ERM Power Ltd, Non-executive Director

   **Other interests**
   - Queensland Futures Institute, President
   - AMCHAM, Governor

   **Mr Philip Hennessy AO**
   The following entry has been added:
   - Director of Gamore No. 1 Pty Ltd (effective 30 June 2018)
The University of Queensland Senate Minutes: 6 September 2018

Ms Rebecca Hurst
The following entries have been removed:
National Tertiary Education Union, Member of the UQ Branch Committee,
Queensland
Division Councillor and National Councillor
Professional Staff/Joint Staff Consultative Committee, Member

4. Confirmation of the minutes
The minutes of the meeting held on 28 June 2018, which has been circulated, were confirmed.

A flying minute dated 9 July 2018: Amendment to Student Integrity and Misconduct Policy was noted as agreed.

5. Matters arising from the minutes
The list of matters arising from previous minutes was noted.

6. Update from the Chancellor
The Chancellor recently hosted a lunch for Chancellors of Queensland universities. The lunch provided an opportunity for information sharing on the core governance and strategy focus of University Councils. It was agreed to meet as a group once or twice a year with the host rotating.

Members were encouraged to use the board portal software functions to request information or comment on agenda items ahead of the meeting. This would assist Management to prepare responses in advance.

7. Vice-Chancellor and President’s Report
The Vice-Chancellor’s Report to Senate and the UQ Latest News, which had been circulated with the agenda, were taken as read. Members were invited to comment.

The Vice-Chancellor provided further details at the meeting on:

Student Hub Update
A key part of the Student Hub precinct is ensuring that the University looks after the UQ Union, both in the decamp phase and in relation to the Hub itself. The DVC (Academic) and Chief Operating Officer portfolios have been working hard over the past few weeks to understand UQU’s concerns and aspirations.

We now have the basis of an agreement that the parties feel represents a bright future for UQ students in terms of learning, services, recreation, and food and drink facilities. Professor Høj thanked the UQ Union President, Mr Jeremy Lwin, for his efforts and looked forward to their continuing contribution. Professor Høj added that Jeremy had done an admirable job protecting student interests during the negotiations.

IIT-Delhi Project
To support UQ’s long term strategic objectives in India, UQ is working with the Indian Institute of Technology, Delhi (IIT-D) to establish a joint UQ IIT-D Academy of Research, an initiative that aims to develop a collaborative research program, in particular a joint-PhD program partnership between UQ and IIT-D involving all UQ Faculties and Institutes.
Other items discussed were:
- Publicity surrounding the Warwick Solar Farm
- The Student Residences Project
- The turnaround time on the acceptance of applications from international students.

**Strategic matters**

8. **Excellence in Research for Australia (ERA) and Engagement and Impact (EI) Assessment**
   The DVC (Research), Professor Bronwyn Harch provided opening comments, and the PVC (Research), Professor Mark Blows gave a presentation on the forthcoming ERA and EI round.

   Professor Blows outlined the process involved in collating the information and presenting it to the best advantage for assessment in the forthcoming round.

   The Engagement and Impact Assessment exercise has yielded numerous case studies on research impact. These will be available on the UQ website and will also be used as marketing collateral and for staff recruitment. It was noted at the meeting that these case studies will also be useful for the Advancement team.

   The Chancellor thanked Professor Harch and Professor Blows for the presentation and discussion.

9. **Senate Retreat – feedback**
   Members had been requested to provide feedback on the Senate Retreat held in August. This was collated into a Report, including a summary of the key strategic issues which had been discussed on the day. Members were asked if there were any key issues which had not been reflected.

   In order to take these items forward, the Chancellor requested the Vice-Chancellor to commission work on placing the issues into appropriate groupings. One topic would then be incorporated into each forthcoming Senate meeting starting in October.

**Academic matters**

10. **Update from the Academic Board President**
    Professor Adams provided a summary of the Reviews of the School of Business and the Australian Institute for Bioengineering and Nanotechnology, both of which were conducted in 2017. Comprehensive reports on both reviews were included in the agenda papers. The recommendations made were appropriate and had been accepted by the Academic Board.

    The Chancellor requested that the President provide the Senate with a similar oral update for future reviews.

    Professor Adams also referred to a discussion at Academic Board on ‘digital literacy’. The term itself and what it encompasses is a contested area. The President noted views expressed by Members.
Another area which the Board is considering is academic freedom and its relation to freedom of speech. The Vice-Chancellor noted that this is a topic which he would like to take to the Board and then to the Senate. The Chancellor said that he would welcome a discussion at a Senate meeting once it was ready to be shared.

11. Academic Board Report
The Academic Board Report for the meeting held on 9 July 2018 was noted.

Financial / Operational matters

12. Finance Report 30 June 2018
The UQ Finance Report for the quarter ended 30 June 2018 was noted.

Governance matters

13. UQ Governance and Management Framework and UQ Senate Charter
[Mr Suresh Chand, Director of Governance and Risk was in attendance for this item.]

A few changes were suggested at the meeting to both documents, some of which were accepted and noted for incorporation into the final version.

Senate resolved that –
1. the policy PPL 1.10.06 Senate Governance Framework be rescinded; and
2. the UQ Governance and Management Framework and the University of Queensland Senate Charter, as set out in the agenda papers and subsequently amended at the meeting, be approved; and
3. the UQ Governance and Management Framework and the University of Queensland Senate Charter be reserved documents.

14. Establishment, Approval, Administration and Review of Institutes and Centres Policy
[Mr Suresh Chand, Director of Governance and Risk was in attendance for this item.]

A Member referred to the section on 'Role of an Advisory Board' and emphasised the importance of having Senate members on Advisory Boards.

Senate resolved that –
1. the Policy PPL 1.30.06: Establishment, Approval, Administration and Review of Institutes and Centres be renamed PPL 1.30.06: Establishment, management and closure of Institutes, Centres and Research Networks; and
2. the revised Policy for PPL 1.30.06: Establishment, management and closure of Institutes, Centres and Research Networks as set out in the agenda papers, be approved.
15. Senate and Academic Board Elections Policy

[Mr Suresh Chand, Director of Governance and Risk was in attendance for this item.]

Senate resolved that –
1. the policy PPL 1.30.01 University Elections be rescinded as of 31 December 2018; and
2. the Senate and Academic Board Elections Policy, as set out in the agenda papers, be approved to commence on 1 January 2019.

The Vice-Chancellor thanked Mr Chand and his team for their efforts in preparing these documents for consideration by the Senate.

16. Academic Board President’s term

[Professor Peter Adams left the meeting for this item.]

The University of Queensland Act, Section 35A(3) was amended in October 2017 in the following way:

From: ‘The president holds office for the term, not longer than 1 year, decided by the senate.’

To: ‘The president holds office for the term, not longer than 3 years, decided by the senate.’

This change now enables a President of the Board to be elected for more than a year at a time. After consultation with the Academic Board, the Governance Committee recommend the process below to elect the President of the Academic Board.

A minor amendment to Step B was made, after which Senate approved that –
1. The Academic Board President is initially elected for a two-year term with the possibility of an extension of the term for a further year.
2. As the end of the two-year term draws near, the following steps are followed:

   Step A - Incumbent indicates a willingness to serve for a further year by [date] giving plenty of time to arrange B and C before the time for starting an election process if required. If incumbent does not wish to continue, move to an election.

   Step B - Academic Board to ratify extension of term for the incumbent via resolution at a meeting. In event that Academic Board does not ratify, move to an election.

   Step C – The Senate approves offering an extension of the term for a further year.

17. Naming request: Dr Margaret Mittelheuser AM

Senate approved the installation and honour naming of a commemorative bust (statue) of distinguished alumna Dr Margaret Helen Mittelheuser AM, in the Colin Clark Building.
Senate Committee Reports / Minutes

18. Advancement Committee
    An Advancement update for September 2018 was noted.

19. Finance Committee
    The Finance Committee Report for the meeting of 16 August 2018 was noted.

20. Governance Committee
    The Governance Committee Report for the meeting of 9 August 2018 was noted.

Noting

21. Senate report on litigation
    The Senate report on litigation was noted.

22. Senate annual calendar
    The Senate annual calendar was noted.

23. Next meeting date
    18 October 2018 at 5:30pm, Senate Room, Level 5 Brian Wilson Chancellery.